



## Proxy Form - Important information

### WHAT IS A PROXY?

If a member cannot attend a general meeting of members, they can appoint a person to attend on their behalf. If you are a member jointly with another person, only the 'primary joint member' can sign the Proxy Form. You are the primary member if notices are addressed to you. The person appointed is called your 'proxy'. Your proxy is entitled to ask questions at the meeting.

A person may not act as proxy for more than 10 members unless that person is the Chairman of the meeting in which case this limitation does not apply.

### WHO CAN YOU APPOINT AS PROXY?

You can appoint the Chair of the meeting or any other person

Your proxy need not be a member, but he/she can only act as Proxy for 10 members unless that person is the Chairman in which case this limitation does not apply.

### WHEN A PROXY DOES NOT APPLY

- Your proxy will not apply if you personally attend the meeting.
- If your proxy fails to attend the meeting, then the Chairman will act as your proxy.
- If you have not completed the Proxy Form correctly, then your proxy may not apply.

### SPECIAL REQUIREMENTS – INCORPORATED BODIES AND ATTORNEYS

Where an incorporated body is giving the proxy, the Proxy Form must be completed in accordance with the requirements of that body's Constitution. If an authorised person signs the proxy on behalf of the incorporated body, the original or a certified copy of the authorisation, along with the signed Proxy Form, must be received by *Bank of us*.

If you have appointed someone else as your Attorney, your Attorney can sign the Proxy Form on your behalf provided that the original or certified copy of the Power of Attorney, along with the signed Proxy Form, is received by the Company Secretary.

### WHAT TO DO NEXT

Proxies may be lodged by:

- Posting the Proxy Form to the Company Secretary, *Bank of us*, 87 Brisbane Street, Launceston, TAS 7250
- Scanning and emailing the Proxy Form to [company.secretary@bankofus.com.au](mailto:company.secretary@bankofus.com.au)
- Delivering the Proxy Form to our Registered Office at 87 Brisbane Street, Launceston, TAS 7250

### IMPORTANT

Proxy Forms must be received by the Company Secretary no later than 9.00am on Monday, 28 October 2019.



## 2019 Proxy Form

Use this form to appoint a proxy to attend, on your behalf, the Annual General Meeting of B&E Ltd (the 'Meeting') to be held at Hotel Grand Chancellor, 29 Cameron Street, Launceston TAS 7250, on Tuesday 29 October 2019 at 9.30am and at any adjournment of that Meeting.

This Form must be received the Company Secretary no later than 9.00am on Monday, 28 October 2018.

### MEMBER DETAILS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For this proxy to be valid it must be signed by you. It is recommended that you carefully read the information guide to proxies provided with this form prior to appointing a proxy.*

### APPOINTMENT OF PROXY

I/We appoint

The Chairman

OR

Name: \_\_\_\_\_

Address: \_\_\_\_\_

*(Note. please leave this area blank if you have selected the Chairman).*

### VOTING DIRECTIONS FOR YOUR PROXY

*You may give directions to your proxy on how to vote or, if you do not give instructions below, your proxy can decide how to vote himself or herself or abstain. If your proxy does not attend the meeting, then the Chairman will act as your proxy.*

	For	Against	Abstain <sup>1</sup>
<b>ITEM 3: ELECTION OF DIRECTORS</b>			
(a) To elect Mark Nugent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) To elect Helen Galloway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ITEM 4: REMUNERATION OF DIRECTORS</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<sup>1</sup> If you mark the abstain box for an item, you are directing your Proxy not to vote on your behalf